

## JOB DESCRIPTION

Live Events Show Technician



**Job Title:** Show Technician (Live Events)  
**Department:** Technical Services  
**Based:** Hartlebury, Worcestershire, UK  
**Reporting to:** Head of Production

### REMUNERATION

Agreed as per contract of employment.

Bonus & pension contribution scheme as outlined in your contract of employment.

### PURPOSE

To operate and organise all technical aspects of an Event or live show. To liaise and work closely with the Production/Project manager to ensure all clients' requirements are met and an excellent level of service is provided to all clients.

### PRINCIPLE DUTIES

- To liaise with production/project manager and clients
- Significant knowledge of technical equipment including, but not limited to, sound consoles, loud speaker systems, lighting desks, luminaries, rigging, projection and audio visual equipment
- To be competent in all areas of live technical equipment
- Able to project manage small projects and work off own initiative
- Liaise with external suppliers with regards to projects
- Have an ability to operate technical equipment in a live environment under pressure
- Client handling on site
- Complete relevant administered forms as required
- Assist, when necessary, Production Managers in the planning of Live event technical requirements
- Contribute to drp's continued Research and Development programme
- Initiate, organise and participate in drp's internal technical training programme
- Maintenance of technical equipment
- Assist when necessary with prepping and returns of equipment in warehouse
- To load and unload equipment to and from venues, various transportation and drp stores as required
- To receive training as deemed appropriate either internally or externally
- Support and train others within the company to ensure procedural knowledge is passed to all members of your team
- To uphold drp's Health and Safety Policy both on location and at the Production offices
- To keep up to date with Technology with your field

*This list is not exhaustive and you will be expected to work flexibly and undertake other such duties as the management may from time to time reasonably require.*

## **EXPERIENCE**

- The ideal candidate will have already gained a strong grounding within an agency environment where they worked on both and Experiential events
- You will have excellent all round knowledge of all disciplines including Lighting, Audio, Video/Projection and power management

## **SKILLS**

- Basic knowledge of health and safety regulations
- Self-motivated and able to work under their own initiative, with an enthusiastic and flexible approach to their work
- Organised and good housekeeping skills
- Proven ability to deliver a high level of customer service to both internal and external customers
- The ability to inspire confidence in those they work with
- Flexible approach to working hours
- Resourcefulness and ability to problem solve and trouble shoot
- Excellent eye for details
- Ability to translate technicians/production/project manager's requirements
- Approachable manner & ability to work under pressure

## **CHARACTERISTICS**

- Must be committed to making 'Anything Possible' with a 'can do' attitude
- Effective communicator
- A Team player with a good sense of humour
- Willingness to learn new skills and develop existing ones
- High attention to detail

## **OTHER REQUIREMENTS**

- Current driving licence
- IPAF License
- Specialized technical area
- Understanding of repairs of technical equipment
- Previous industry experience
- Able to travel throughout the UK and overseas

## **DATA SECURITY**

At all times you must work within the guidelines set out in the **drp** Information Security Policy and your Employee Confidentiality Agreement. Failure to do so will be deemed as gross misconduct.

## **FURTHER NOTES**

The role will be based primarily in our Worcestershire head office. There will be times when this role will require you to work from the company's other offices. You will be expected to work flexibly and undertake other related commercial duties both in the UK and overseas as the company may from time to time reasonably require.

At all times you must work within the guidelines set out in **drp's** Health & Safety Policy and Employee Manual.

## **THE COMPANY**

Established in 1980, we're one of Europe's most experienced and largest, fully integrated, award winning communications agencies. From the strategic communication consultancy, to our complete in-house production facilities for digital media, video, events & print, we deliver to companies of all sizes that span a wide range of markets.

***drp** is an equal opportunities employer.*